

Mayne Agricultural Society & Fall Fair – Board of Directors Meeting

Thursday March 30 , 2023 at 9:30 am

Minutes

Present: Tina Hudson (Chair), Linda Beer, Karen Ramlo, Marie-Claude Collins, Joanna Weeks, Lise McLeod, David Rea, Selena Flood MIAS&FF Administrator (Minutes) Rebecca Skiffington (arrived at 10:15am), Laurie Cooke (arrived at 10:30am), Russ Anthony, Irene Barrett, Carol Haller (arrived at 11am)

Regrets: John Drope, Jeff Hansen

Tina called the meeting to order at 9:35am.

Motion to adopt the agenda as amended by David. Lise seconded. Carried.

Motion to approve the meeting minutes from February 23, 2023 made by Karen. Marie-Claude seconded. Carried.

Executive Reports

Treasurer- John

- Treasurer's report attached.
- Karen expressed questions about whether zoning changes had been applied for and approved for the new building.
- Action: Karen will investigate and talk to John about zoning and tax exemption and how this relates to insurance.
- Action: Selena to create a calendar of regular actions such as insurance, societies reports, grant applications, equipment maintenance, raffle report, Seedy Saturday etc.
- Grant Updates - None to report
- Signing Authority – Action: Selena to find letter to submit to Coast Capital to add Joanna Weeks as 4th signing authority.
- Action: Payment required for Warren for well pump work. David will connect to get total cost and David and Tina will ensure he is paid promptly.
- Action: Draft a letter to other owners associated with the well to share responsibility for the maintenance costs and clarify intentions for future ownership. – Confirm who this was assigned to.

VP - Dave– Facilities Updates on all active projects

- Variance has been approved. Action: David will follow up with Sharon to determine if inspection is needed.
- Grading work to be done. Action: David to contact Jeff Hansen about excavation and Ray Hagkull about form work.
- Action: David will install new intercom and doorbell at the Thrift and SND for improved communication between buildings.
- Complaints have been received about temperature in the hall during events. Action: Karen to investigate company for an estimate for work on doors in the hall to improve heat retention.
- Action: David will add electrical outlets outside the SND.
- Storage space behind the hall needs to be organized and cleaned. Action: Plan a work party day to organize and declutter storage areas. Tabled to next meeting.

Directors Reports

Linda - Thrift Store/SND Manager report attached.

- Action: Linda will redo sign about masks for the stores.
- Action: David will look into installing additional plexiglass at the SND cash register.

Laurie Cooke – Website

- Has developed the structure for the website and is seeking content to add in such as photos and news/blogs. Laurie presented
- Action: Selena will work to connect Laurie with the Board members to fill in particulars about each page.

Marie-Claude – Museum Operations

- Quotes for brochures and cleaning
 - Brochure – Motion to print 2500 copies for \$750 made by Karen, seconded by Joanna. Carried.
 - David motion to give Selena up to 15 hours, seconded by Marie-Claude. Carried.
- Acquisition policy and criteria – Marie-Claude was provided with documents that related to how to assess items for potential inclusion in the museum.
- 3-person committee for reviewing acquisitions. Tina offered to support Marie-Claude and seek a community volunteer.
- Volunteers on Saturdays when museum is open. –Action: Linda will include a call out for volunteers in the Mayneliner.

Lise – School Project, Fall Fair Fibre Fun

April 14, 21, 28 Classes to learn about fibre arts and engage people in participating in creating exhibits and build connection with local fibre farmers. Linda moved for \$150 budget for coffee/cookies, Rebecca seconded, carried by consensus.

Business Arising from Previous Meeting – All tabled until the next meeting on April 27th.

- Follow up of value of stored assets belonging to CBMF & MILT
- Decisions and budget for safety upgrades - Gravel and lighting for outside of the Ag Hall
- Clarification on adoption of consent agenda
- Seek clarity on responsibility for well repair and maintenance moving forward
- Coffee maker replacement
- T-shirt fundraiser
- Repainting Jail sign
- Fall Fair Demonstrations – request to MILT (David)

Members Information Sharing

Russell Anthony – Apple Festival

- Explained relationship between Apple Festival, Community Squeeze, Farmer's Market, Agricultural Society and Food Bank.
- Request for \$950 to conduct the Apple Festival. Linda moved to provide \$950 in support for the Apple Festival, second by Dave. Motion carried.

Carol Haller and Irene Barrett – Fall Fair update

- Interest in encouraging and supporting local growers with an unjudged displayed and/or farmer's stand map.
- Interest in having a map of the grounds posted to be visible for people to find all activities.
- Action: Better Buy BC signage to be investigated by Linda.
- Jeff has applied for road closure permit and been given approval for new cones.
- T-Shirts will be provided for parade directing volunteers to be highly visible.
- Seeking other alternatives for making volunteers more visible such as sashes or hats. Action: Tina will identify options.
- Seeking assigned garbage person.
- Organizing transport shuttles using school and community centre parking. Consider providing a donation to the Community Bus for providing this service.
- Volunteer provisions to be further discussed for Friday/Saturday.
- ACTION: Karen will contact Good as Wood Ben Lefler about getting a two man saw for demonstration.
- Note that schedule printing changes should be completed by end of April.

Adjournment – 12:15